



Field Organizer - Job Description

Georgia Muslim Voter Project (GAMVP) is proud to announce an opening for a Field Organizer. We are looking for a dedicated and passionate individual to execute the strategy laid out by the Board of Directors and Executive Director to achieve our goals in Voter Registration (VR). This position is for a person with a successful track record in community organizing, civic engagement and/or voter registration campaigns. This individual must be comfortable and experienced with working in diverse communities. This is a temporary position through the November 6th election with the potential to become a permanent, full time position.

About the Georgia Muslim Voter Project:

In an effort to increase political participation among American Muslims and educate people about the importance of voting, we have created the Georgia Muslim Voter Project. The mission of the Georgia Muslim Voter Project ([GAMVP](#)) is to educate Muslims in Georgia to register to vote, show up to the polls on, and increase voter turnout in elections through voter education, registration drives, and grassroots organizing.

We believe that in order to cultivate lifelong voters, we truly need to engage voters at every local, state, and national election. We believe in the value and power of America's communities finding and using their voices. Our focus is to empower American Muslims to amplify their voices through their votes. We envision an active, engaged American Muslim voting bloc, capable of upholding the equitable rights of American Muslims.

About the Position:

Primary Responsibilities

- Lead and implement on-the-ground organizing strategies to achieve GAMVP's VR objectives.
- Assist in developing plans, turning goals and strategies into tactics, timelines, and metrics, and conducting follow-up to ensure that goals are being met.
- Ensuring that all programs are launched and completed in a timely, orderly fashion.
- Providing the Executive Director with weekly quantitative and qualitative reports as part of an ongoing evaluation of the program's success.
- Implementing, under the supervision of the Executive Director, the complete vetting, interviewing and hiring of all successful Field Intern applicants.
- Ensuring the successful training and orientation of all Field Interns.
- Providing interns with the positive leadership culture, resources, guidance and technical support required to succeed during each phase of the program while ensuring compliance with all GAMVP policies and best practices.
- Promoting the continued development of interns in their day-to-day duties and responsibilities over the course of the programs.

- Communicating all pertinent on-the-ground information to, and providing timely response to requests from, the Field Interns.
- Ensuring that Field Interns properly perform their roles and maintain accurate and reliable data.

Qualifications:

- A bachelor's degree or an equivalent combination of education and work experience, including field organizing, training, and public speaking.
- Three to five years of relevant work experience.
- Proven track record in civic engagement, community organizing and/or voter registration campaigns.
- Experience working with diverse communities.
- A strong commitment to diversity, equality for all and social justice.
- Strong work ethic, maturity and accountability.
- Strong time management skills, with an ability to work effectively under pressure and to prioritize multiple activities and responsibilities.
- Strong organizational skills and demonstrated ability to manage details, work independently, and follow through with a minimum of direct supervision.
- Licensed driver with insurance and own transportation, clean driving record, and willingness to travel throughout Georgia. Reimbursement for mileage is available.
- Experience working with advocacy technology tools, including social media, text messaging, e-mail, and phone calls to increase engagement.
- Demonstrated ability to create and sustain coalitions of diverse individuals or groups preferred, and is comfortable working with diverse communities.
- Personally committed to advancing GAMVP's values, mission, and programs.

Salary:

Salary varies from \$15-20/hr and is commensurate upon experience.

To Apply:

Send your resume and cover letter to director@gamvp.org with the subject titled "Field Organizer - YOUR NAME." Any questions can also be directed to the above email address.

Start date is immediate.

Georgia Muslim Voter Project provides equal employment opportunities to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law.